



How to Guide – Updating your Business Listing on Welcome to Fife

Adding or Updating your Welcome to Fife Business Listing

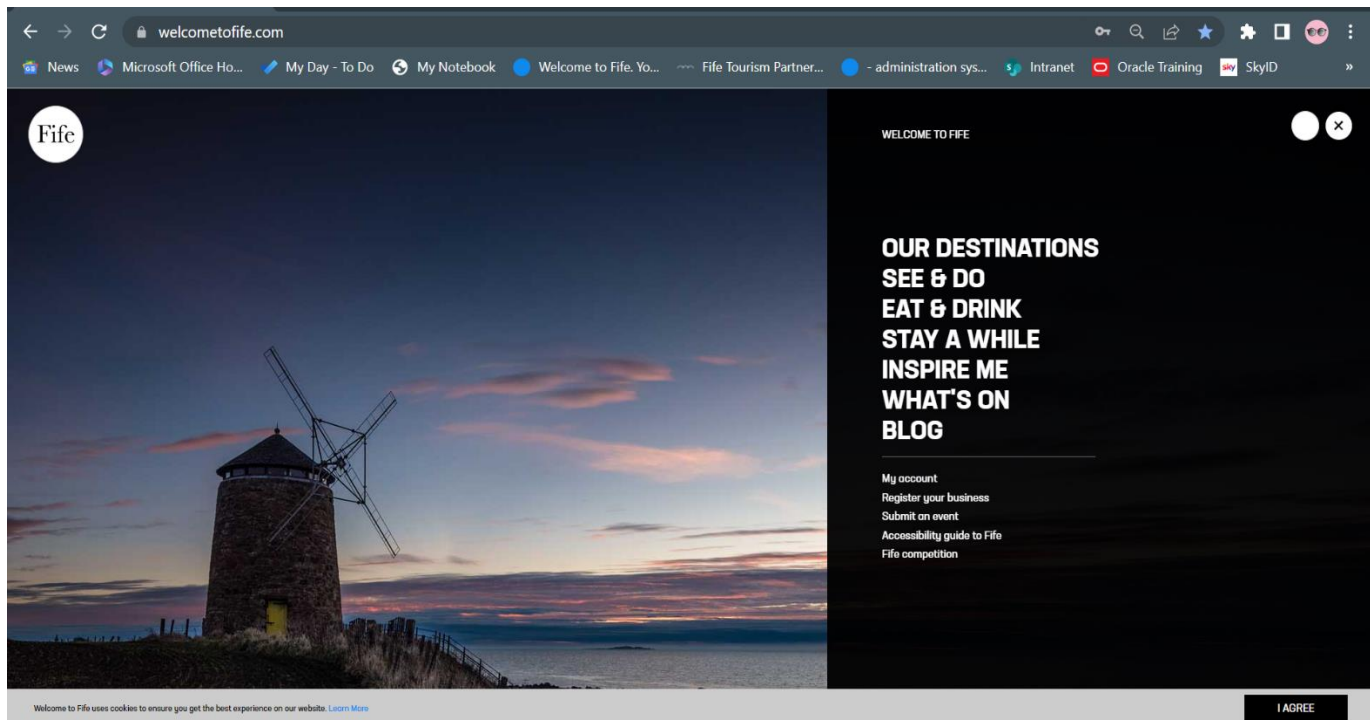
The Welcome to Fife website is the first port of call for visitors planning trips to the area, a vital source of information and inspiration as well as must -visit website for people living and working in Fife.

Your business can have a free listing on Welcome to Fife! To apply for a listing, start your application now. It's simple, quick, easy to amend and mostly importantly it's free.

To add NEW business listing click [HERE](#).

HOW IT WORKS

- Complete the short application form, providing the required information about you and your business. By completing this application, you accept the terms and conditions of Welcome to Fife's Business Listings.
- Once your registration has been verified and approved, you will receive an email confirming acceptance to the Welcome to Fife business listings.
- Once successfully accepted, register your business with our free online business listings. You'll need to include a profile of your business and upload up to five recent, high-quality photos of your business.
- Remember to update your business profile whenever necessary.
- If you have multiple businesses, locations or different services to your business you can add a listing for each business, location or service under one login. Simply click add new business when you have logged in
- By signing up to Welcome to Fife, you will automatically also be signed up to receive the [Fife Tourism Partnership](#) newsletter.



Updating your Business Listing on Welcome to Fife

Accessing your listing on Welcome to Fife to make changes couldn't be easier, simply follow the instructions below:

- Visit welcometofife.com
- At the top right side of the website, you will see three black lines, click this menu
- Scroll down to Sign In or My Account
- Enter the email address you used when you registered your listing.
 - If you can't remember the email you used or haven't logged since 2022 please email promoting.fife@fife.gov.uk and we can advise you on what to do next
- Enter your password or if you have forgotten your password simply select forgotten password and you will be able to re-set your password and login
- If you have any issues with logging in or have issues with your listing, please do not hesitate to email promoting.fife@fife.gov.uk