



Levenmouth Tourism Association - Minutes

Monday 14th Sept 2026, 6.00pm

Cornerstone of Leven

Attendees -

- **El Spanggaard - Welcome to Fife**
- **Calum Maclachlan - Lomond Guest House**
- **Fiona Maclachlan - Lomond Guest House**
- **Michelle - The Cairns**
- **Mary Connor - Putting Green**
- **Brett Couper-Fleming - Cornerstone of Leven**
- **Douglas Couper-Fleming - Cornerstone of Leven**
- **Kirsty Suttie - Kirsty Suttie Makeup**
- **Geoff Proudlock - Forthstride Consulting**

Minutes

1. Welcome and Apologies

Apologies-

Rebecca Moncrieff - KHEE Homeware

Jan Kerr - Homelands Trust

Justine Muir

Robbie Blyth - Fife coast and countryside trust

Councillor Eugene Clark

Ant Foulds - Forth Bay guest house

Councillor Alistair Suttie
Councillor Ken Caldwell

2. Matters Arising

Levenmouth tourism association members are in agreement that most of our current social media streams will remain dormant for the time being.

Scheduling for social media posting was discussed also.

The group were in agreement it may be wise to re-activate a social media channel after the social media marketing training takes place in March next year.

El mentioned that the LTA can utilise Welcome to Fife's social media channels to post important updates.

3. Constitution and remit of local tourism association

The LTA's updated constitution has been dated and signed. This has now been sent off to Welcome to Fife.

4. Projects

Social marketing training -

Scunnered digital have confirmed they have availability for training March 2027. This will consist of the same 4 hour training workshop once a week for four weeks. The training material remains the same but the businesses will change each session. Scunnered stated they trained up to 10 businesses per session. After the 4 week training window they run a drop-in surgery for anyone wishing to have any questions answered on a 1-2-1 basis. The total cost of the training package is £3,600 and is inclusive of VAT.

The group also discussed the use of business gateway for further training which can be specialised to your business.

Installation of Waste bag dispensers -

Waste bag dispensers and waste bags have been priced and are ready to order. Mounting is via surface mount tape so no damage to the bins will take place.

5. Action Plan (Dynamic Development)

Having a timeline for actions we would like to achieve in the future was discussed at the meeting.

Eugene advised that additional installations for the play park near to the skate park will go ahead.

6. Calendar of events

Upcoming events -

The group discussed there was a large amount of events which are ongoing in the area of Levenmouth and discussed ways which this can be collated for ease of viewing for the public. El stated there is an events calendar feature on the welcome to Fife website featuring a clickable link directing users to the “what’s on” section. We as an LTA can share information on upcoming events directly with Welcome to Fife and have them added to this web feature (<https://industry.welcometofife.com/Ita/levenmouth>).

Geoff raised concerns about the lack of visitor information with a focus on the train station (interactive screens). El mentioned she will follow up on this to determine if there were any plans for this.

Antonia mentioned the quarterly information leaflet - Largo links issue. Rebecca also suggested a similar idea in the form of business support leafleting. Douglas stated he will get in touch with the largo organisers to get some further information.

7. LLTA Christmas Activity

LTA member numbers were discussed at tonight's meeting with a focus on how we can increase participants. We discussed a potential Christmas social similar to what was hosted at Cornerstone of Leven a few months ago. More details to follow in coming weeks.

8. Levenmouth reconnected programme

All funding for LRP's large scale grants has been allocated.

9. Putting green - update

Inclusivity for the putting green was discussed at tonight's meeting also. Mary completed a walk through with Jan and they discussed the accessibility of benches / picnic tables etc.

The putting green has reduced to winter opening hours.

At the time of the meeting the putting greens canopies were being installed therefore the green was closed until completion.

10. The open 2027 - update

EI mentioned we haven't had an update in regards to shuttle bus / other transport options from Levenmouth to the open. Further details to follow.

Short term let exemptions open until the 4th October 2026.

EI mentions we may need some sort of events licensing if we as an LTA were doing any sort of promotional event / stand at the train or bus station for the open - More details to follow at next meeting.

11. Finance update

Douglas, Rebecca and Mary are signatories on the bank account.
Figures correct at time of meeting.

Levenmouth tourism association currently has a total bank balance of £8,226.60.

Putting green funds (within the total above figure) £1007.61.

Funding of £4000 has been assigned for the putting green mural which will commence in due course.

12. Welcome to Fife update - Provided by EI

Launching food and drink pledge - Fife five - 28th September Launch.
Businesses are invited to take part if they serve things like local produce etc.

Travel trade training upcoming - interested parties can reach out to Linn directly for further information.

Visitor Levy draft going to cabinet committee this week. Upon approval from councillors, this will enter the consultation period. Which is open for feedback via online forms / forums / drop-ins etc.

Tourism showcase during fife business week (<https://industry.welcometofife.com/thenews/fife-ready-for-growth-as-fife-business-week-2026-is-launched/>).

Strategic events funding (3rd Round) - opens 1st October for events happening February.

Digital efficiency grants now open. For businesses wishing to implement digital improvements to their businesses.

Any other business

1. Poster adverting next LTA meeting will be made by Douglas and sent out with the meeting invites. Calum will put together a small blurb to go along with the meeting invite. Stating the LTA's objectives and benefits of attending.
2. Potential switching up times for meetings going forward to increase attendance.
3. Changing places toilet - determine wether this would be suitable addition to Leven promenade.
4. Documenting project delivery and posting on social media to make the public aware of what the association is achieving.
5. Contacting dog wardens to determine wether patrols can be brought back in the levenmouth area.
6. A list of local businesses in the entire levenmouth area would be useful for promoting the groups meetings / extending invites.
7. Mary mentioned a Business team building exercise may also be a good idea to look into for the future.

Next meeting - Proposed October 19th @ 6pm - Cornerstone of Leven

Future meeting dates -

November 9th @ 6pm - Cornerstone of Leven

December 14th - Christmas Social - TBC

January 11th 2027 @ 6pm - Cornerstone of Leven

February 8th 2027 @ 6pm - Cornerstone of Leven

March 8th 2027 @ 6pm - Cornerstone of Leven

April 12th 2027 @ 6pm - Cornerstone of Leven

May 10th 2027 @ 6pm - Cornerstone of Leven

June 14th 2027 @ 6pm - AGM - Caledonian Hotel

