



Heartlands of Fife Tourism Association Agenda
Monday 27th January – 2.00pm
2.00pm – Leslie Town Hall

AGM Agenda:

1. Minutes from Previous AGM – 12th January 2024 – Burntisland Burgh Chambers
2. Chairpersons Report
3. Treasurers Report
4. Election of Office Bearers
 - Chairperson – currently occupied by Callum Spence
 - Vice-Chairperson – currently occupied by Gordon Dixon
 - Secretary – currently occupied by Drew Shedden - *Vacant*
 - Treasurer – currently occupied by Brian Gorton - *Vacant*
5. AOB

Meeting Agenda:

1. Chairperson's Welcome
2. Apologies
3. Minutes from previous meeting agreed / amended if necessary
4. Update on Previous Meeting Action Points (see below)
5. Agenda Items
 - a. Advertising – Fife Council Roundabouts – CS proposal
 - b. Gazebo design – Nicola Stewart
 - c. Events Calendar – See attached / who's attending
 - d. Grant Funding proposals – none submitted.
6. Welcome to Fife Update
7. Financial Report – covered in AGM
8. Round table updates
9. AOB
10. Dates for next 3 meetings

Actions	Date	Owner
Gazebo Design	1 st February	Nicola Stewart
Confirm costings for external advertising	1 st February	Callum Spence
Merchandise Pricing	1 st February	Callum Spence
Event Calendar	1 st February	Callum Spence
Lochore Planters Sign	1 st February	Nicola Stewart

